



MILAGRES ENGLISH MEDIUM HIGHER PRIMARY SCHOOL

AFFILIATED TO CBSE, NEW DELHI, AFFILIATION CODE NO. 830 757

HAMPANKATTA, MANGALURU - 575 001. Ph: 0824 - 2426765

Email : milagresprimaryschool@yahoo.com

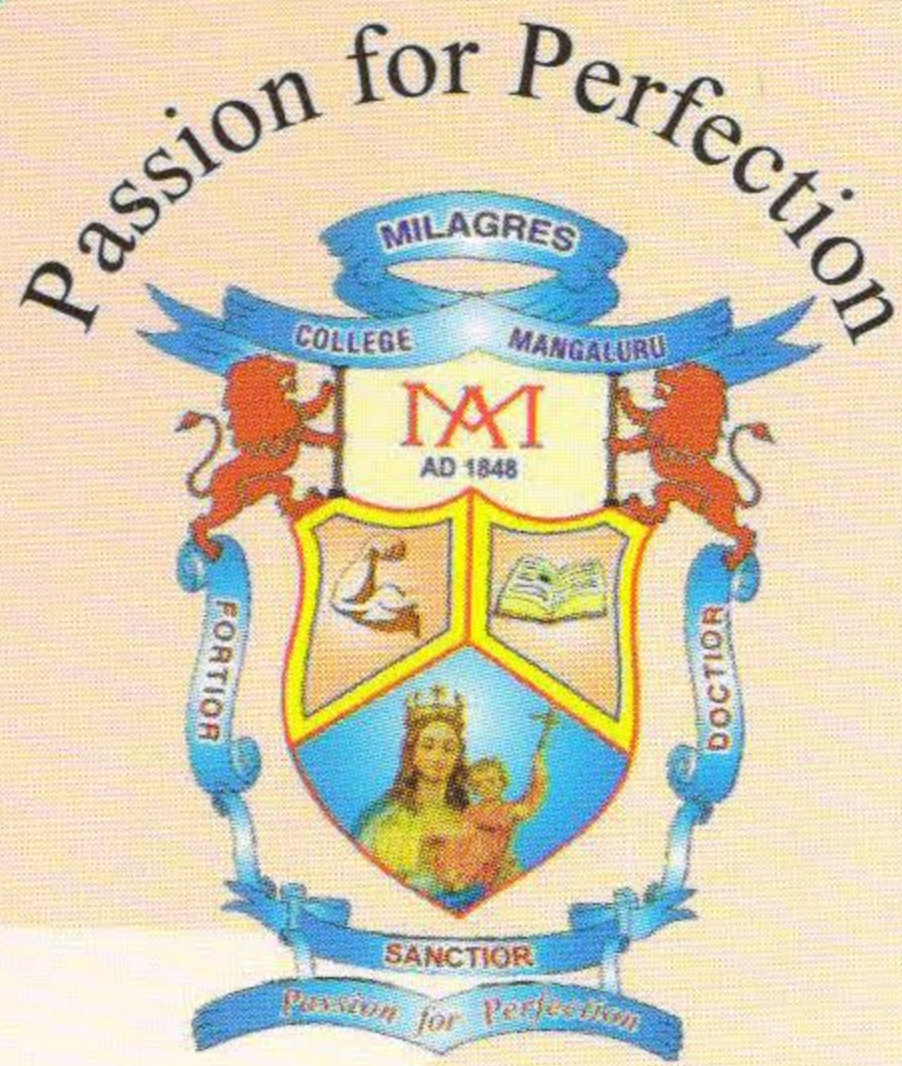
Website: www.milagresmhps.org

PROSPECTUS

2018-19



THE GATEWAY OF MILAGRES EVER OPEN TO WELCOME...



LOGO

Doctior : Wise-To acquire knowledge through innovative, creative and productive ways.

Forteir : Stronger- To be courageous, daring to do things with right perspective. Face life's trials and triumphs with consistency and commitment.

Sanctior : Holier-To be a person of good values, personal, ethical, social and religious and lead a life of sanctity.

VISION

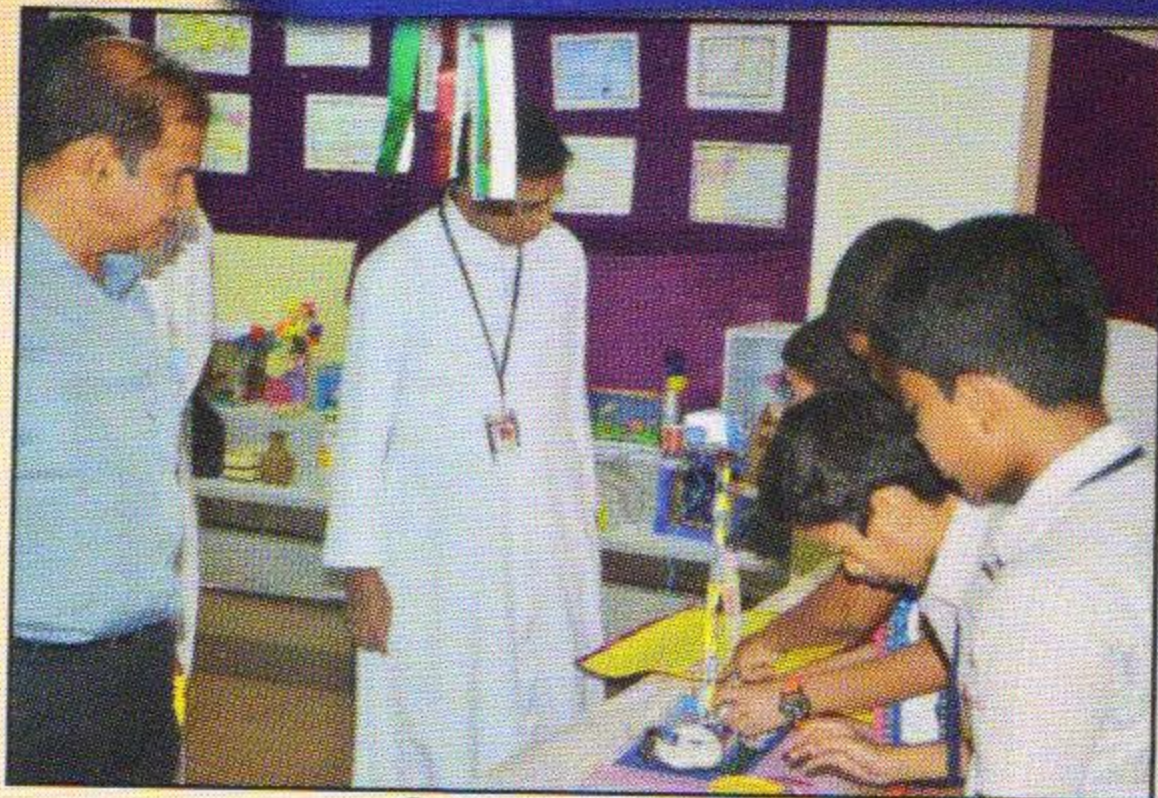
Our school strives to develop young students with active and creative minds, offering them suitable opportunities, building in them a sense of understanding and compassion for others to meet the total development of each child, social, moral, intellectual, emotional and physical, to inculcate a love for the environment and instill patriotic values.

Motto Passion for Perfection

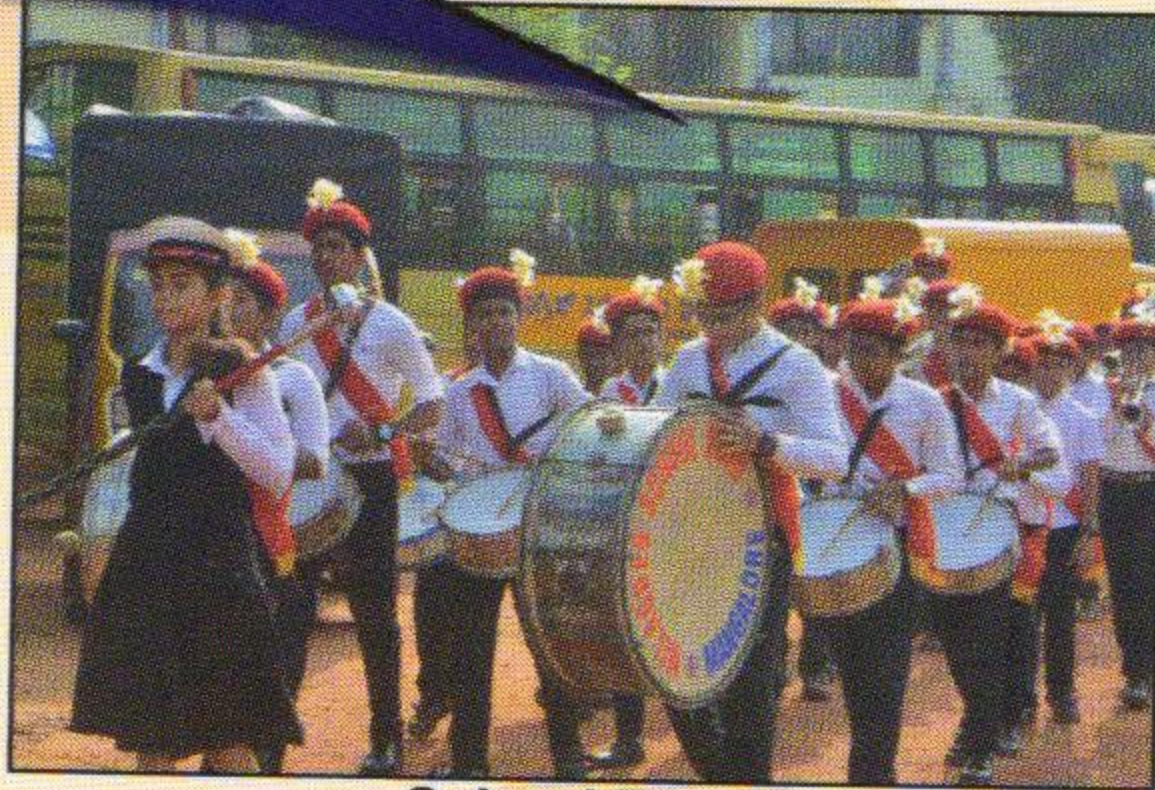
MISSION

- To promote value oriented upbringing of the child
- To meet the aspirations of the parents/stake holders through good character
- To inculcate environmental concerns among the students
- To instil patriotic values

Club Activities



Science Club



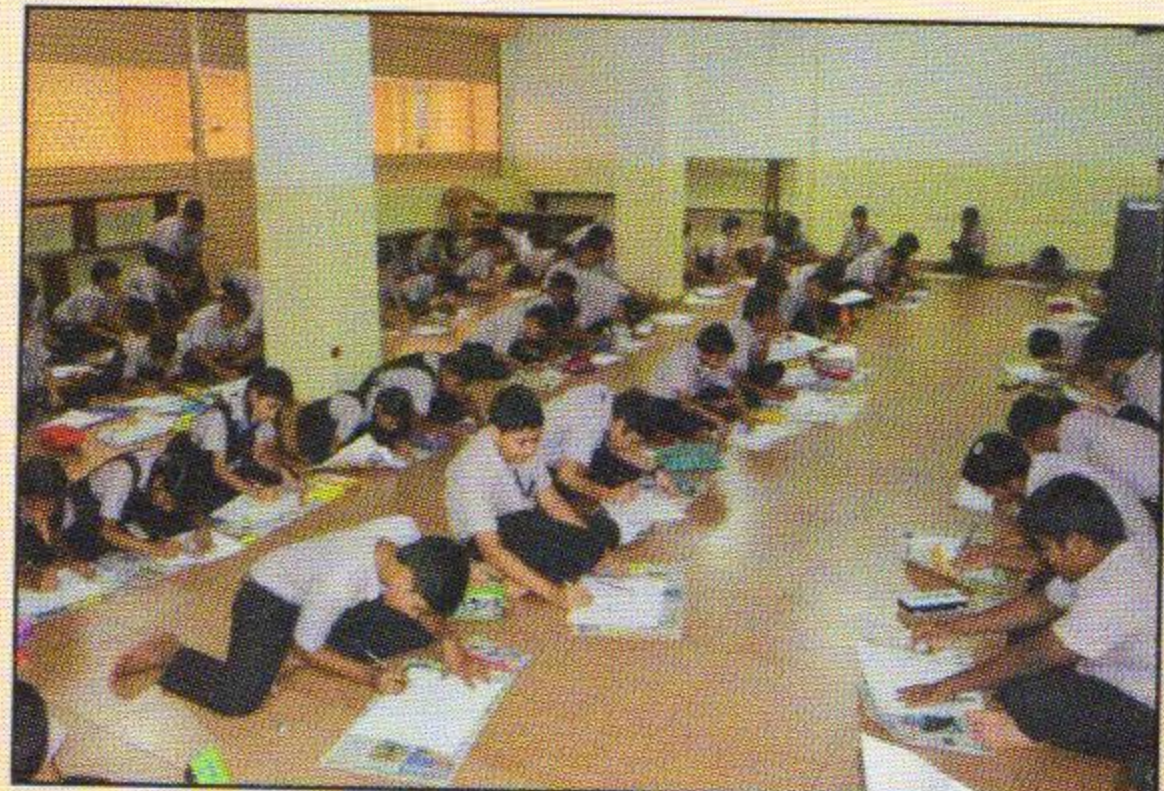
School Band



Konkani Club



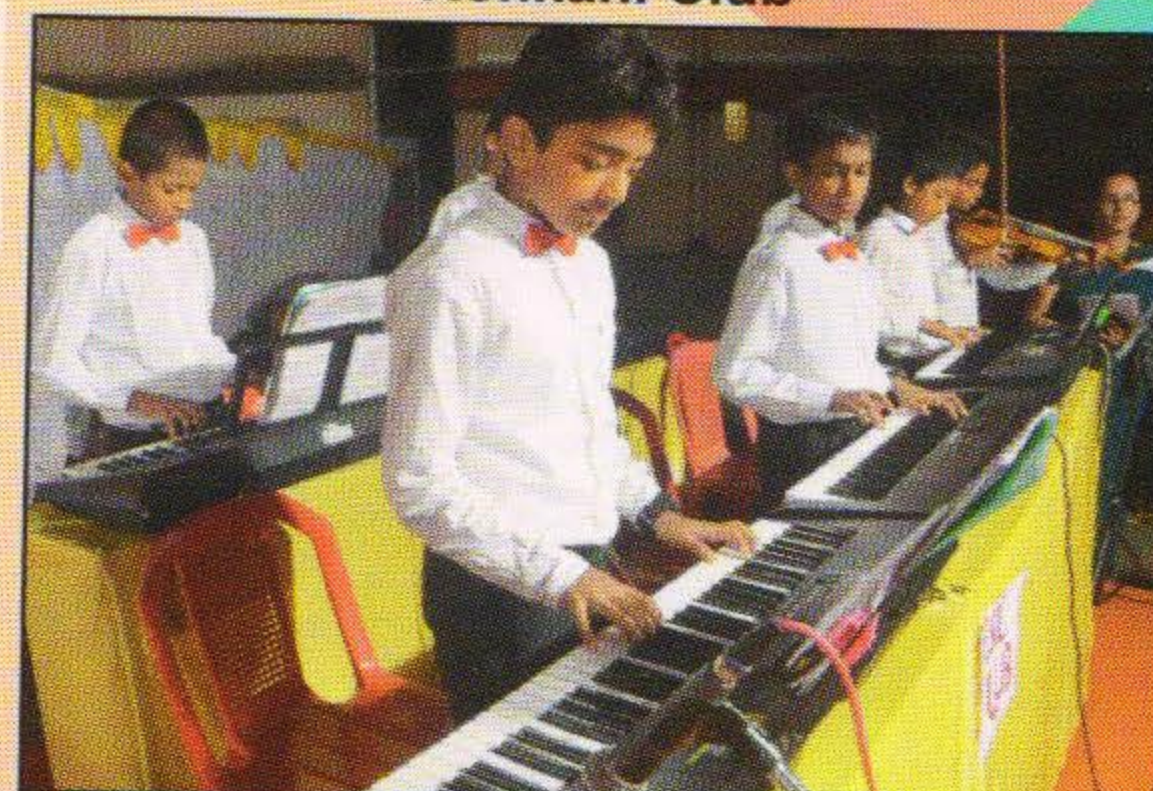
Divya Chethana Club



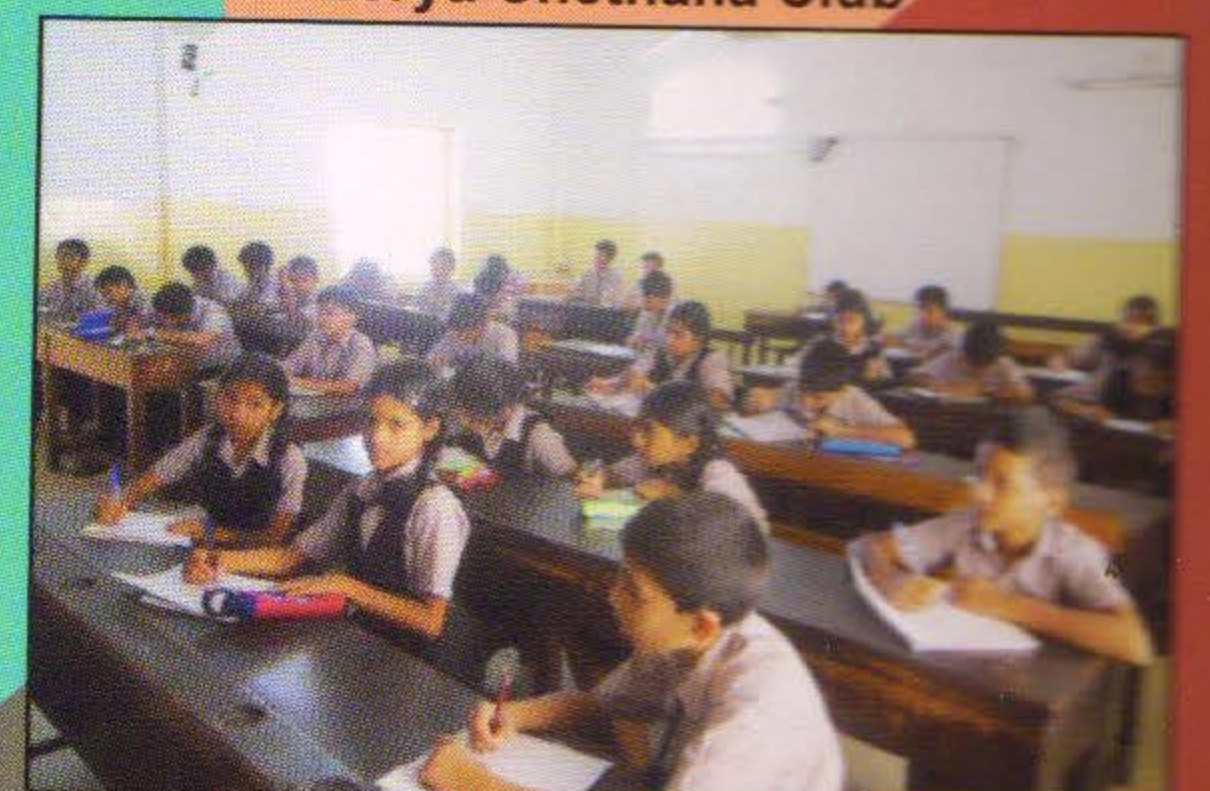
Drawing Club



Eco Club



Music Club



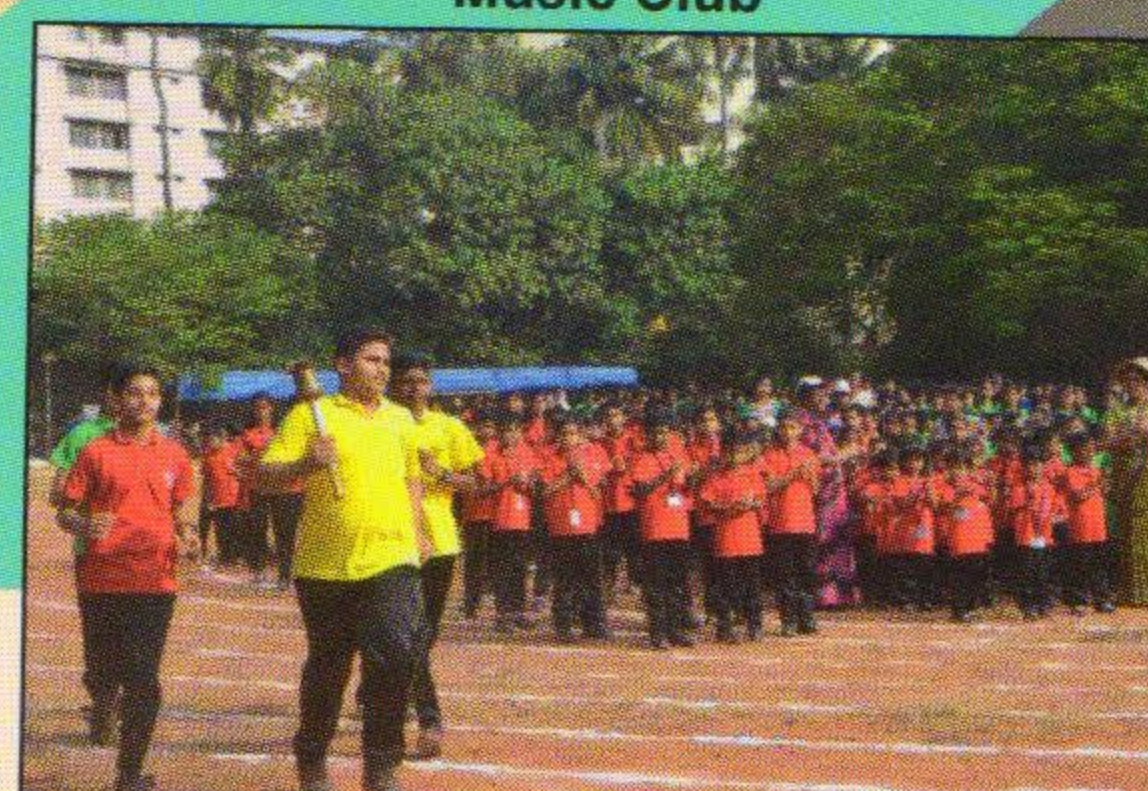
Literary Club



Karate



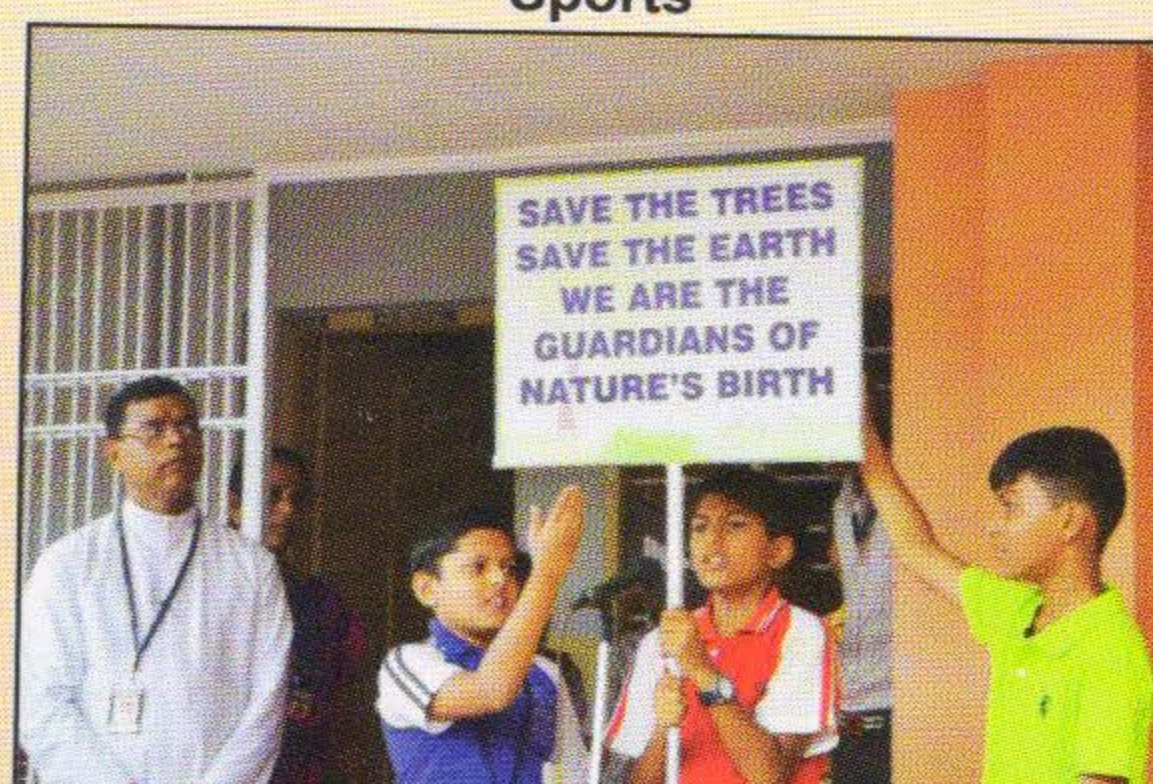
Sports



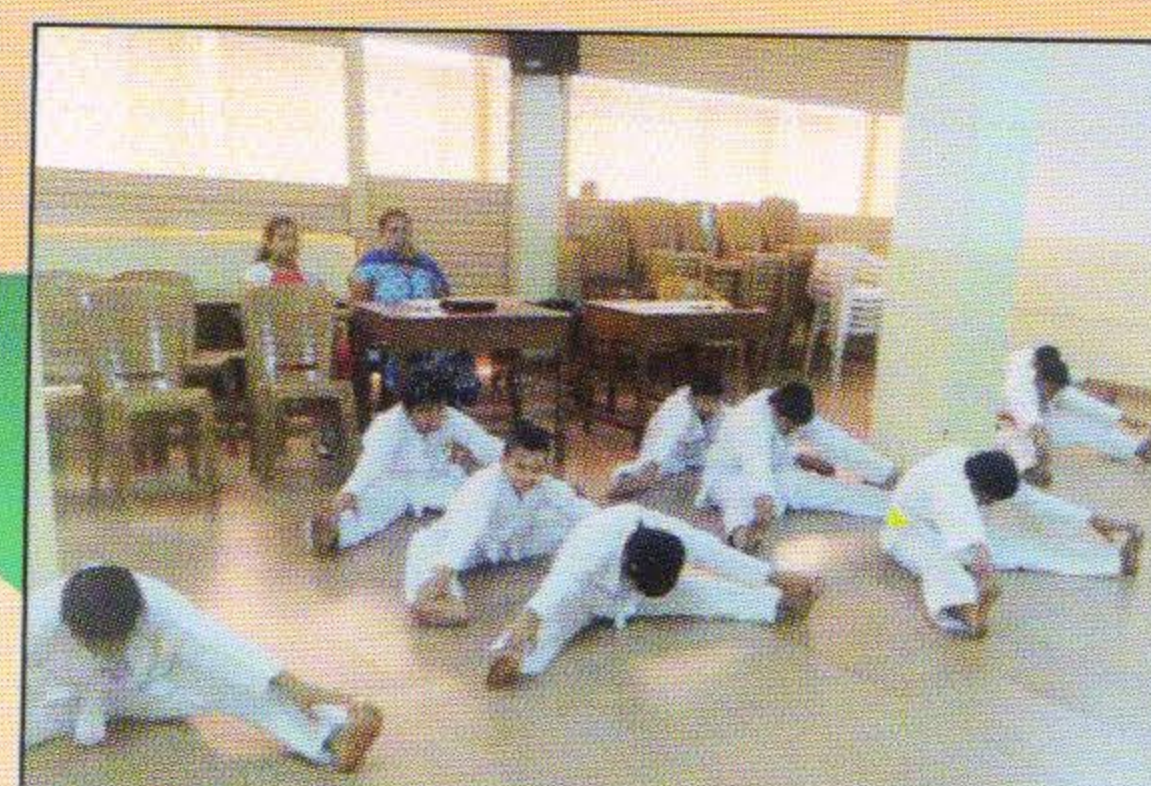
Dance Club



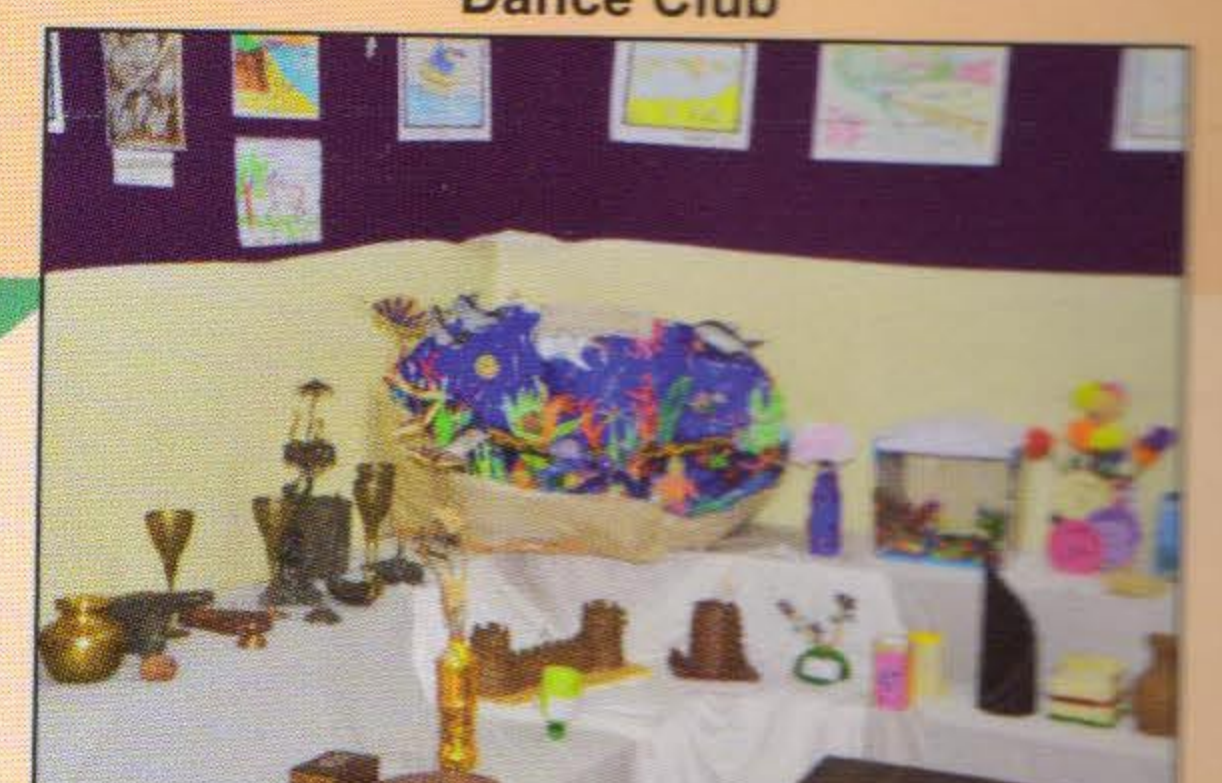
Scouts & Guides Club



Eco Club



Karate



Art & Craft

HISTORY

Milagres School started with classes I to V form in vernacular language and later in the year 1929, July 23 was accorded permanent recognition as an independent Secondary Institution by the Director of Public Instructions, Madras.

Considering the need of having an English Medium school for boys in the city the then Headmaster Rev. Fr. Charles Aranha applied for permission to open English Medium parallel sections and was granted permission to open Std. I with order no. E7(a)(E12) 75526-221/64-65 dated 29.06.1965 in consideration of the recommendation by the Deputy Director of Public Instructions, Mysore. Subsequently permission to open sections for Std. II to VI, order no. EM(a) 13685-140/65-66 dated 08.07.1965 was granted. In the following year permission was accorded to open Std. VII with order no. (EMCB) 1287 216/66-67 dated 20.09.66. On 19.05.2017, the school got affiliated with Central Board of Secondary Education (affiliation code 830757). From the academic year 2017-18, the institution follows CBSE curriculum. The school functions under the Catholic Board of Education, under the local management of Milagres Church.

Milagres School has a total strength of 700 students. We have on roll 28 teaching and 11 non-teaching staff.

REQUIREMENTS OF ADMISSION TO CLASSES I-IX

1. The candidate seeking admission must be introduced in person by the parent/guardian to the Principal.
2. No candidate shall be admitted except on application in the prescribed form signed by his parent/guardian along with the original date of birth certificate. The application form is to be got from the School Office.
3. Transfer and conduct certificate must be produced by the pupils coming from other recognized schools.
4. Students migrating from Schools outside Dakshina Kannada district and Karnataka State will be admitted on production of School Leaving Certificate duly countersigned by the Inspecting Officer In-Charge of the Institution in strict conformity with the table of parity of standards issued by the Department.

Admission:

1. The application form for admission available at the school office should be filled in complete with regard to all the information asked for.
2. The Application Form should be registered at the School Office within the prescribed date.
3. Admissions are made by the Principal after personal interview. Following documents to be submitted at the time of admission:
 1. Intimation card.
 2. Marks card
 3. Birth Certificate from the Panchayat/Taluk/Corporation Office.
 4. Transfer Certificate.
 5. Conduct Certificate from the Institution last attended.
 6. Eligibility Certificate. (Only for those migrating from outside Karnataka)
 7. School file/health card.
 8. Aadhar card copy.
 9. Ration card copy.
 10. Passport size photographs.
4. Students who have got admissions should pay the fees immediately. The fees once paid will not be refunded under any circumstances. The selected students who do not pay the fees or after paying the fees do not attend classes for five consecutive days, will forfeit their seats.

GENERAL REGULATIONS TO STUDENTS

Students are bound to observe the general regulations and other rules of Discipline of the school. They are also bound to observe the regulations which the Management may frame from time to time. In particular, their attention is drawn to the following:

1. Every working day from Monday to Friday is divided into two sessions. The students are expected to be in their respective classes before 8.00 a.m. The morning session commences at 8.00 a.m. and concludes at 11.40 a.m. and the afternoon session is between 12.05 p.m. and 2.30 p.m. with a lunch break of 25 minutes i.e. from 11.40 a.m. to 12.05 p.m. The working hours on Saturdays are from 8.00 a.m. to 12.30 p.m.
2. There will be school assembly on Thursday. Students who do not attend the school assembly will be marked absent for the fore-noon session.
3. On the teacher's arrival in the classroom, the student must rise and remain standing till they are asked to sit, or till the teacher takes his/her seat. When attendance roll is called each one must rise and answer to his/her name.
4. All the students are requested to bring their meals compulsorily as there is short lunch break. Parents who bring meals for their wards should be in the school premises by 11.40 a.m. and leave the Tiffin Box at the office.
5. Playing or shouting inside the school building is not allowed. A student is not permitted to enter any classroom other than his own without permission.
6. Punctual and regular attendance is insisted upon. Leave of absence from school must be applied previously in the form supplied in the hand book.
7. When students have to be absent from school without leave been sanctioned for some reason not foreseen earlier e.g. illness, they must personally submit the leave application to the Principal and the class teachers.
8. Absence without leave from tests and examination and at the time of re-opening of classes after the holidays shall be viewed, seriously. In case of illness, a medical certificate shall be produced.
9. Students absent for any one period during either session of the day, shall be regarded as absent for the whole session.
10. Students marked absent shall continue to be marked so until they produce an order from the Principal or other authority deputed for the purpose to be marked present.
11. Students are not permitted to leave the school before time either during the morning or afternoon session unless leave is requested by the parents or guardians personally for valid reasons. This is to be done with the written permission of the Principal.
12. Irregular attendance, insubordination to teachers, habitual inattention to school work, obscenity in word or act are sufficient reasons for the temporary or permanent dismissal of a student.
13. The school does not hold itself responsible for the student's conduct outside its premises. In justice however it takes cognizance of any serious misconduct of its students committed outside its precincts and should any serious charge be fairly substantiated, action will be taken according to the gravity of the offence.
14. Progress Reports will be issued after Half yearly and Annual Examinations.
15. It is mandatory to wear the prescribed school uniform regularly by the students.
 - a) Wearing of school ID is compulsory on all week days failing to which student will pay a fine.
 - b) A student will be fined if he/she comes to the school without the prescribed uniform.
 - c) Due importance should be given to personal hygiene i.e cutting of nails, regular-haircuts, cleanliness of the body etc. Wearing of low waist pants, bangles, ear studs, caps are not permitted for the boys. Girls with shoulder length hair must braid hair into two plaits and tie with black ribbons. Wearing colorful hair clips, bangles, anklets, mehendhi on the palm, nail polish etc. are not permitted for the girls.
16. Students must respect members of the staff and salute them on meeting them for the first time during the day.
17. Books, magazines, newspapers, cell phones, tablets, PSP's and articles not approved by the Principal should not be brought to the school. If found, they will be confiscated and will not be returned until the parents take the responsibility of avoiding such instances.

18. The use of tobacco in any form is never permitted. Eating Ice Cream, Ice candy, Chewing gum or other eatables within the school premises is forbidden.
19. STUDENTS MUST GET THEIR SCHOOL HAND BOOK TO THE CLASS EVERYDAY. Students should not tear any page from the hand book. If the hand book is lost, a new one should be bought from the school office.
20. Students are expected to speak English within school premises in order to improve the language.
21. Students are expected to get their stationeries and materials required for their studies. Borrowing things from others is not permitted. They should take care of their things such as books, bags, stationary, umbrellas, money they bring for conveyance, canteen etc. The school cannot hold the responsibility of lost things of students.
22. Students must take care of the school property. Damages should be made good.
23. Attendance at Value Education, Catechism classes and Examination is obligatory to all the students.
24. Students who depend on public conveyance to come to the school should leave their homes early enough to avoid peak hours and be at the school well in time.
25. Students must not join any club or society or make any engagements outside school that would interfere with their studies without the permission of the Principal. They are not allowed to play in any team against the school.
26. Students are not allowed to take part in political agitation directed against the authority of the lawful Government.
27. The catholic students are advised to go to confession at least once a month and to Holy mass every day if possible.
28. At the beginning of the morning and noon session all must stand and pray devoutly.
29. Students should adhere to the discipline of the school whole heartedly. They should follow the bells scrupulously, particularly the bells rung after the recess, both in the forenoon and the afternoon. They should never leave the school premises during these intervals.
30. Attendance at classes and examinations, progress as well as conduct of the students will be taken into consideration while recommending the students for merit certificate, concessions, scholarships and free-ships.
31. Cleanliness of the classrooms and school premises is also essential for the proper and smooth functioning of the Institution. Therefore students should keep their classrooms, corridors and the play ground clean and tidy. Dustbins should be used to throw the waste.
32. To improve reading habits of the students the school provides a school library. Students can avail the facility of library books. Books should be read and returned well intact. Penal fee will be collected for the damaged and the lost books.
33. Explosives in any form, even crackers, in the school campus are not allowed.
34. Late-comers record/cleanliness record/homework not done/misbehavior record will be maintained in handbook.

FEE REGULATIONS:

1. The Academic year, shall be divided into two terms. The first term commencing at the re-opening of the school after the summer vacation till the First Term Assessment and the second term commencing after the mid-term holidays till the 10th April.
2. The fees are payable in full by a new candidate before his name is enrolled. A student shall not be enrolled or admitted after the beginning of a term unless he/she has paid all the fees which would have had to pay, had his/her name been on the rolls from the beginning of the term.
3. School fees for the academic year can be paid in 2 installments. First installment in the month of April and second in the month of September, dates will be put upon the school notice board. After the due date penal fee of Rs.100/- per month will be collected as per rules. Fee paid will not be refunded under any circumstances.
4. A receipt signed and dated by the one deputed by the Principal shall be issued and will be entered in the Fee Receipt tag attached to the hand book, on every payment of fee made. The student is requested to preserve the receipt till the result announced at the end of the year.

5. Re-admission fees will be collected if the fees are not paid before the end of the term.
6. If a student leaves the school during a term he/shall have no right to claim remission of any portion of a term fee.

EXAMINATIONS AND PROMOTION:

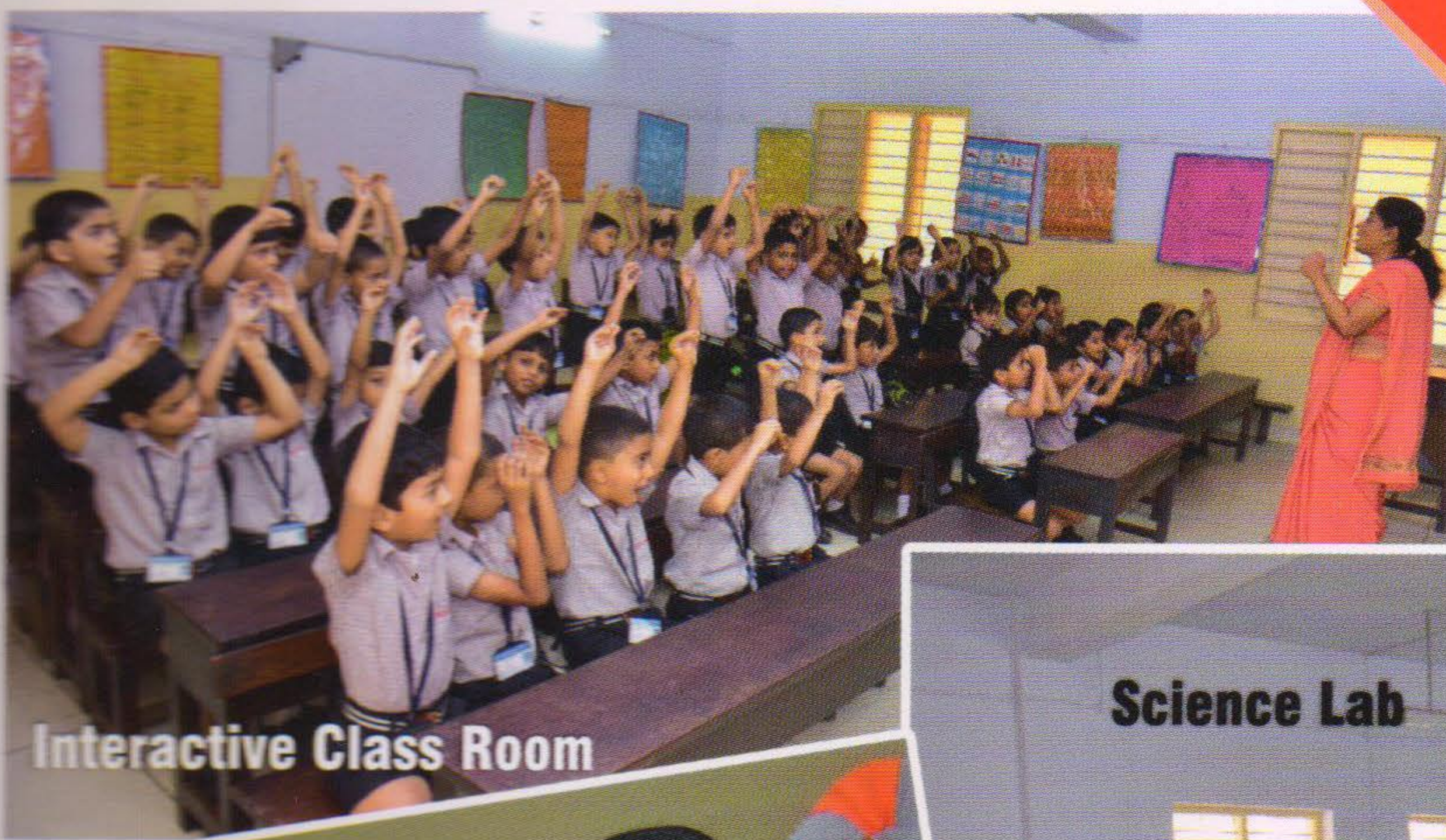
1. Two periodic tests, a half yearly and an annual examination are conducted during the year to assess the academic performance of the students.
2. Students who absent themselves from any test or examination for valid reasons should obtain prior permission from the Head of the Institution. In case of illness a medical certificate should be submitted. Therefore any absence from test or examination without permission will be viewed seriously and suitable action will be taken.
3. Students who obtain A+ grade in all subjects in both the Semester Examinations will be awarded Merit Certificates.
4. Every student should put in at least 75% attendance to be promoted to the higher grade. Those who have a shortage of attendance will not be permitted to appear for Second Semester Examination.
5. A student may be asked to leave the School, at the end of the year if his/her conduct has not been satisfactory.
6. Malpractice in tests and examinations is a serious offence and therefore it will not be tolerated. A student who has resort to malpractice in the tests and examination will be punished.

IMPORTANT NOTE TO THE PARENTS/GUARDIANS:

1. Parents/Guardians play a decisive role in the progress of student in their formative years. Therefore the School Authorities expect them to be vigilant, supportive and co-operative in all aspects, enforcing regularity, punctuality, and discipline in their wards.
2. Parents/Guardians need to insist on regular attendance, daily home work, curricular and co-curricular activities given by the teachers, assignments, projects and study habits.
3. Parents/Guardians are requested to sign remarks by the teacher or Head of the Institution in the Hand Book failing which the child will be put to great inconvenience. They must keep strict vigil on the conduct, discipline and cleanliness of their child. They need to see that their wards come on time to the school, get the required books and stationeries according to the time-table and abide by the rules and regulations of the School.
4. Parents/Guardians are invited to meet the Principal and Class/Subject Teachers when unsatisfactory attendance or progress of their wards is brought to their notice. In order to meet the teachers, prior appointment is advisable. Parents could meet the teachers after the school hour i.e. between 2.30 to 3.30 p.m.
5. Parents/Guardians or other persons are not allowed to see the students or their teachers during working hours without the written permission of the Principal.
6. Parents/Guardians are requested not to give extra money to their children other than amount required for public transportation and meals. If any payment is made to the School receipt should be demanded.
7. Parents/Guardians are requested to meet the class teachers on the appointed days to enquire about the progress of their wards.
8. Parents/Guardians are expected to keep their faces uncovered at all times entering the school campus till they leave the campus in view of security measures and thus co-operate with the school authorities.
9. Parents/Guardians are requested to co-operate with the School in its projects for the students like One day Class picnic for all the classes, Educational Tour of 3-5 days for the students of grade V and above, Schools Fests, Camps, Collection (cash/kind) for the sick, old and weaker sections of the society etc.

With the whole hearted co-operation of Parents/Guardians, the School Authorities hope to mould the child into a global citizen.

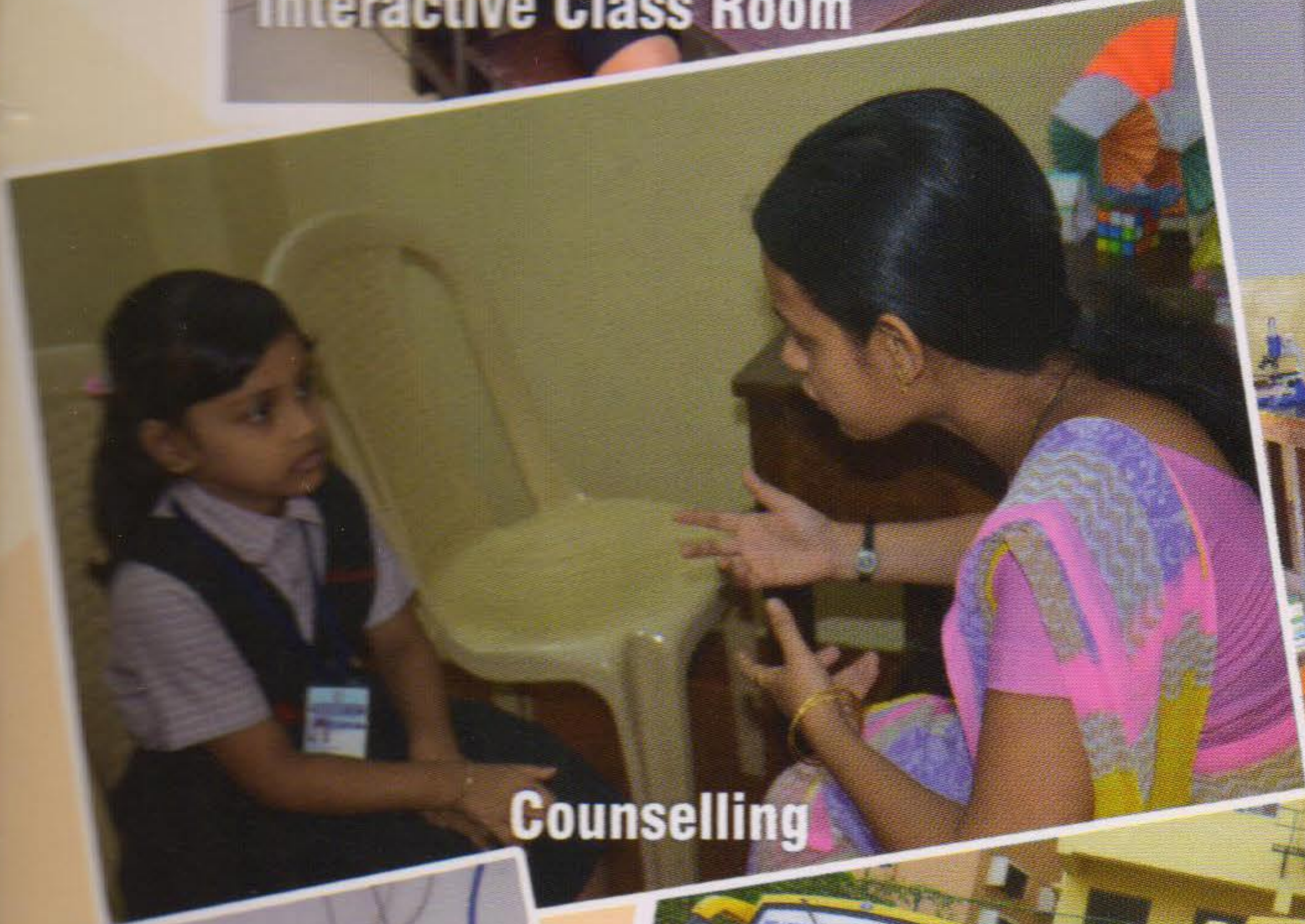
FACILITIES



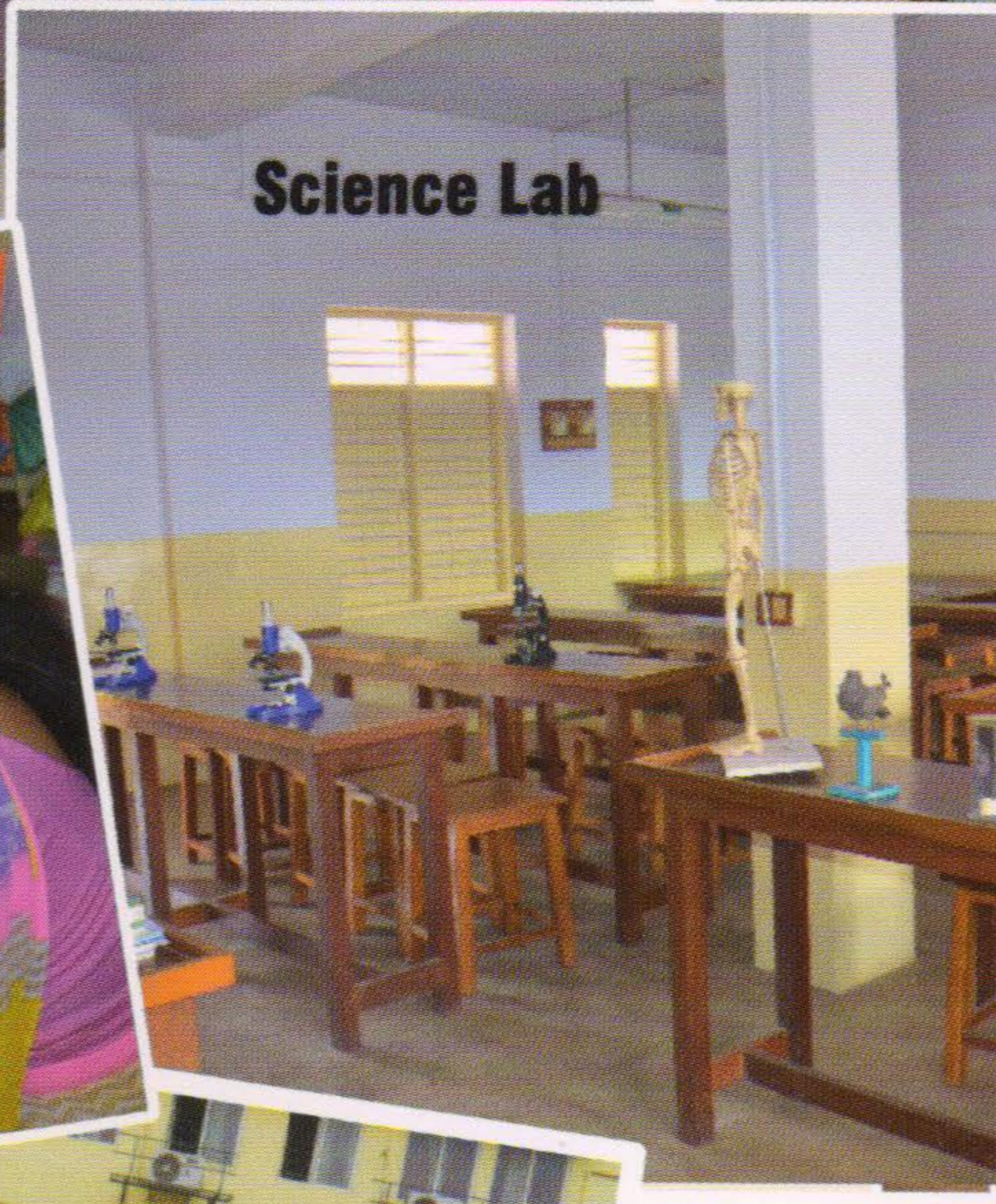
Interactive Class Room



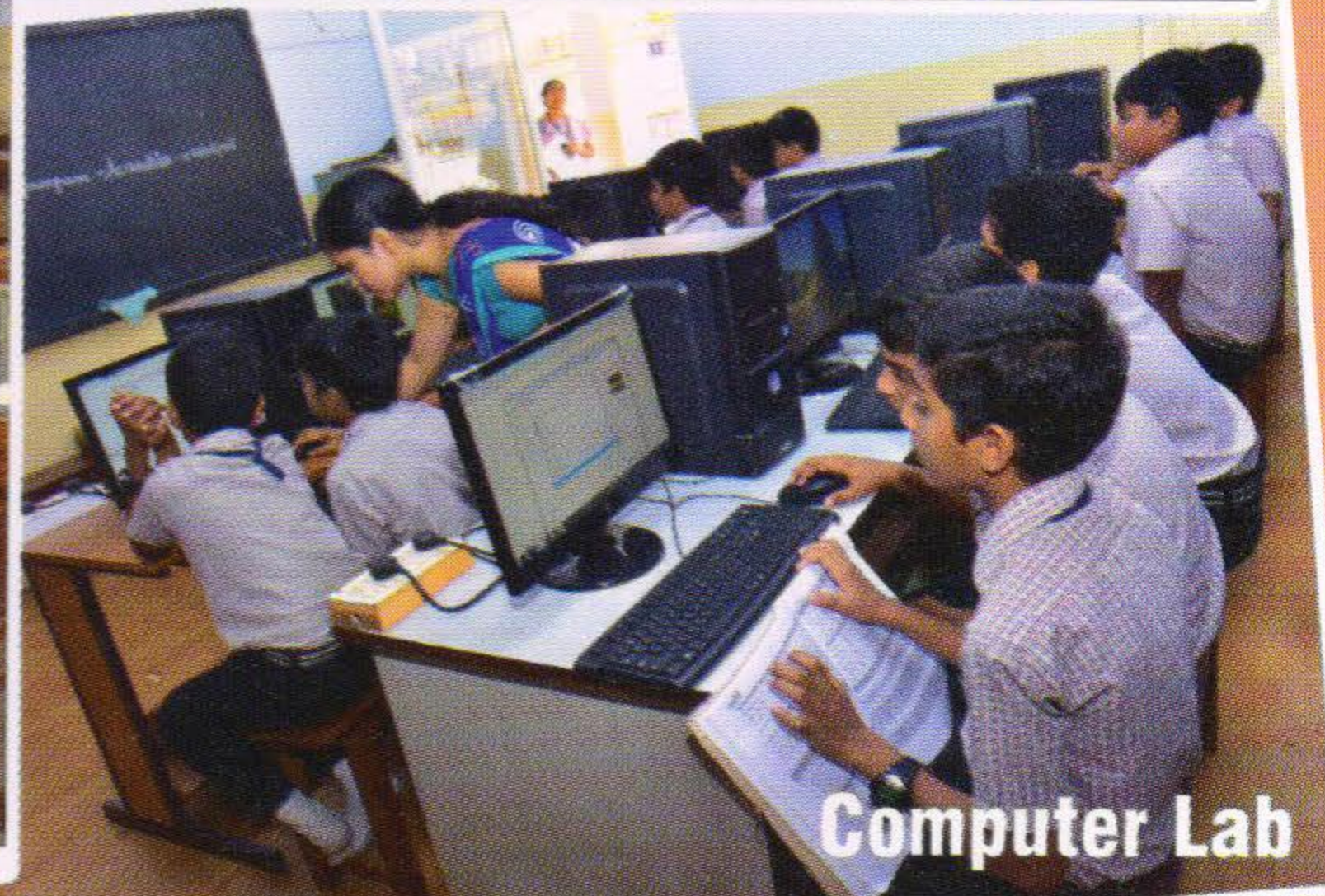
Smart Class



Counselling



Science Lab



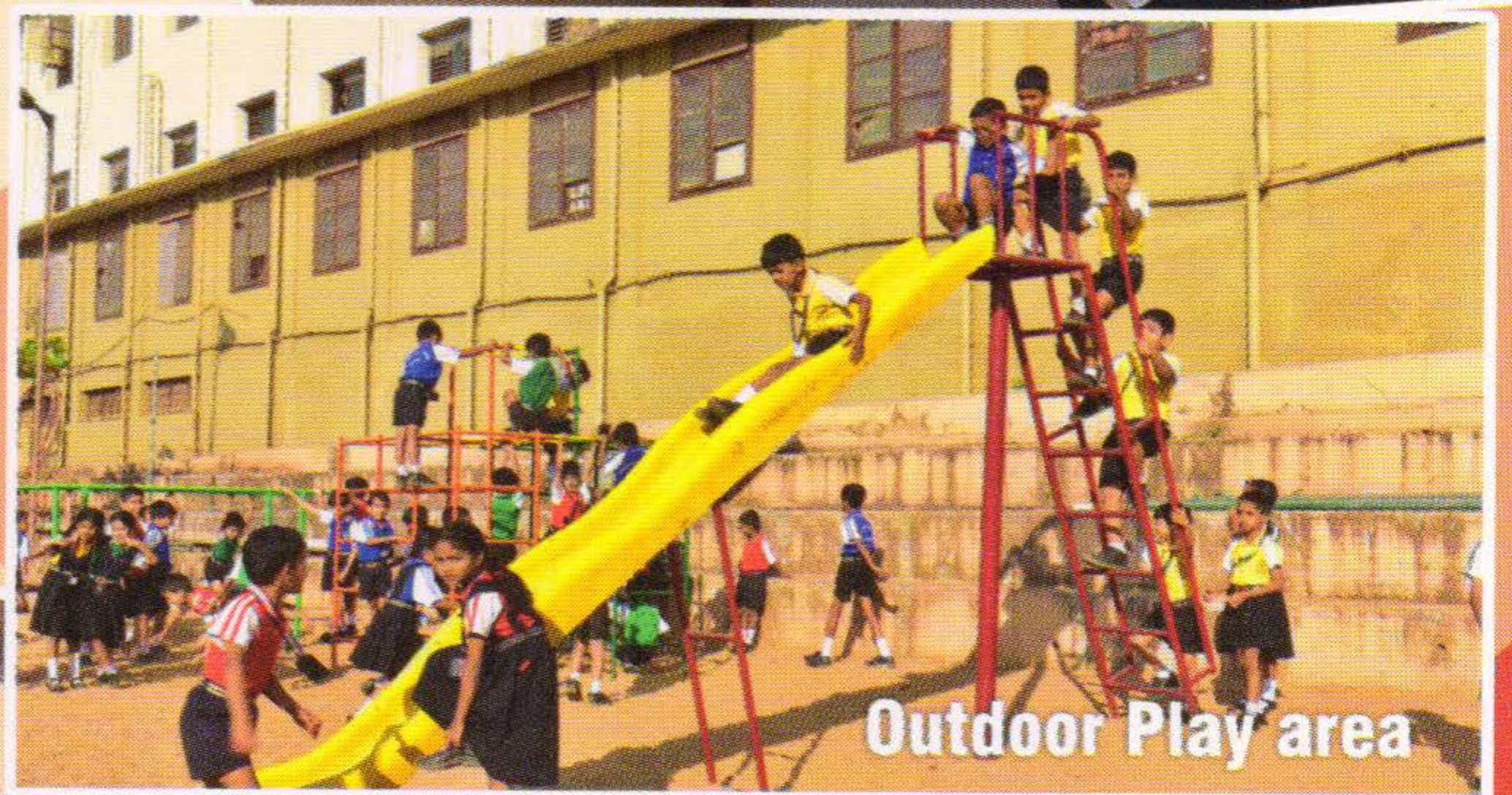
Computer Lab



Drinking Water



Bus Conveyance



Outdoor Play area



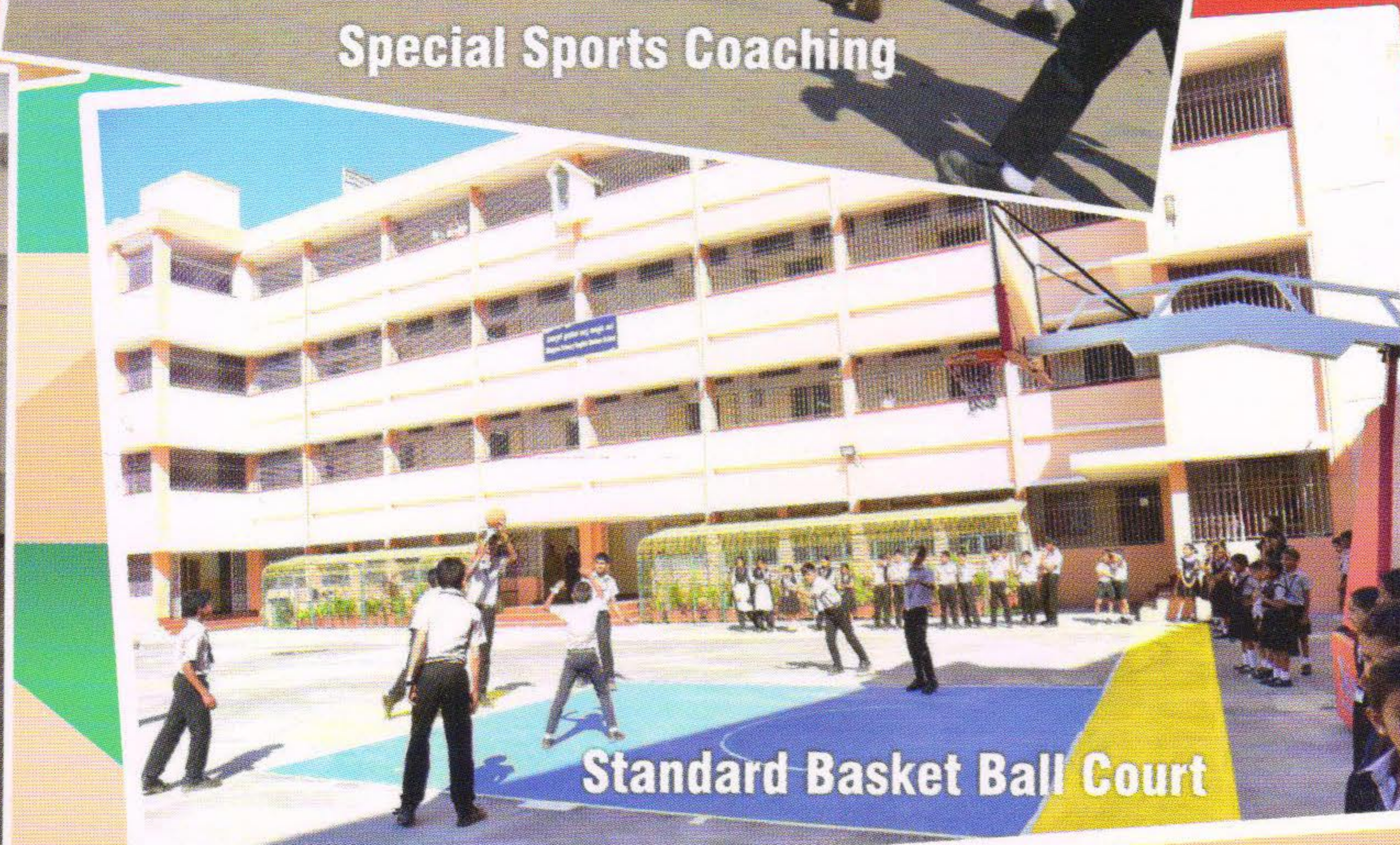
Spacious Sports Ground



Special Sports Coaching



Library

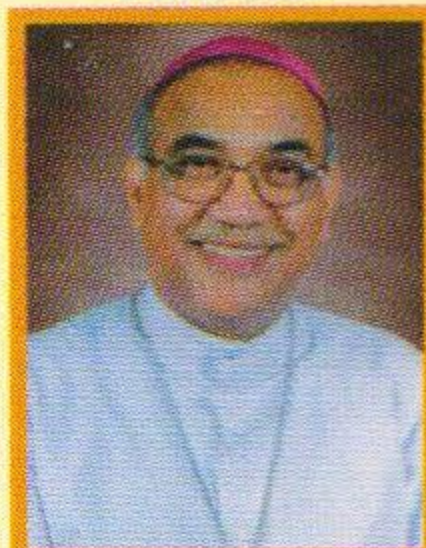


Standard Basket Ball Court

Features

- Play zone for indoor games
- Play area for outdoor games
- Smart Class Facility
- Cultural Activities
- Annual Day
- Various Competitions
- Sports Day
- Children's Day
- Celebration of National Festivals
- Picnics
- Bus Conveyance
- Individual Attention
- Kindergarten Play Zone
- Computer Lab
- Maths Lab
- Science Lab
- Counselling
- Library
- School Band
- Security Measures
- Sports Coaching
- Dedicated Staff

President



Most Rev. Dr A. P. D'Souza
Bishop of Mangalore

Secretary



Rev. Fr Jerald D'Souza

Correspondent

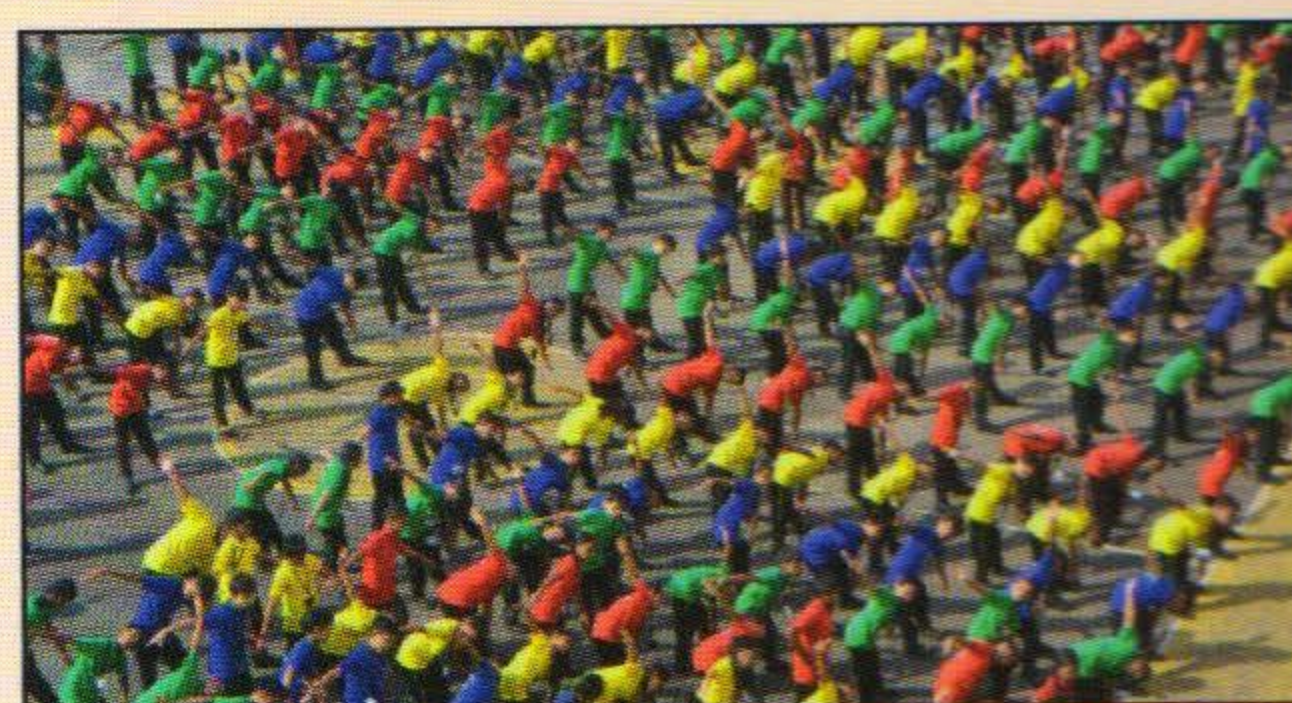


Rev. Fr Valerian D'Souza

Campus Administrator



Rev. Fr Michael Santhumayor



Dedicated Staff

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